

**DRAFT MINUTES
BRADENHAM PARISH COUNCIL**

Minutes of Bradenham Parish Annual General Meeting on Tuesday 12th May 2016 at 7.30pm in the Village Hall.

ELECTION OF OFFICERS

The PC had a secret ballot for Chairman and Vice-Chairman

Mr C Allhusen was re-elected as Chairman and Mr P Jarvis was re-elected as Vice-Chairman,

Julian Reading was elected as Village Hall Committee member, this was proposed by Paul Jarvis and agreed by the rest of the PC

Mr P Jarvis was elected as Trustee to Bradenham Charities, this was proposed by Chris Allhusen and agreed by the rest of the PC

FINANCIAL STATEMENT FOR YEAR ENDING 31ST MARCH 2016

RECEIPTS

| | |
|----------------------------|---------|
| Precept | 8000.00 |
| Grant | 822.74 |
| VAT Refund | 1074.92 |
| Interest | 37.45 |
| PCC Grass Contribution | 701.84 |
| Cricket Club Fee | 350.00 |
| P.Bradley Tree Donation | 174.00 |
| Bradenham Charity Donation | 1069.71 |

£12230.66

PAYMENTS

| | |
|-----------------------------------|---------|
| The Verderers-Tree Purchase | 174.00 |
| BMS –10xBenches | 2587.50 |
| Mazars –Audit | 125.00 |
| Norfolk ALC-Membership | 147.23 |
| Clerk –Sundries | 78.02 |
| Breckland Council-Uncontested Ele | 75.00 |
| Bradenham Village Hall-Donation | 2500.00 |
| Zurich Insurance | 729.53 |
| Playarea Inspection | 266.26 |
| Village Hall Rent | 26.00 |
| T T S R –Grass & Mole | 4153.26 |
| Pam Walker –Turf Cutter | 61.00 |
| Bank Pottery –Donated to V/Hall | 1069.71 |
| Naturescape –Plants for Village | 152.08 |
| VAT | 1733.37 |

£13877.96

SUMMARY

| | 2012 | 2013 | 2014 | 2015 | 2016 |
|-------------------|----------|----------|----------|----------|----------|
| | £ | £ | £ | £ | £ |
| Precept | 8000.00 | 8000.00 | 8000.00 | 8000.00 | 8000.00 |
| Interest Credited | 1.25 | 1.52 | 1.59 | 27.00 | 37.45 |
| VAT Refund | 188.25 | 108.93 | 151.95 | 504.84 | 1074.92 |
| Other Income | 946.00 | 1032.00 | 2015.12 | 2093.08 | 4765.59 |
| Expenditure | 5218.32 | 9205.59 | 8719.23 | 10499.02 | 13877.96 |
| | ----- | ----- | ----- | ----- | ----- |
| Balance | 13240.92 | 13177.78 | 14627.21 | 14753.11 | 13105.81 |

The Clerk presented the above statement of the Parish Councils' finance for the year ending 31st March 2016 showing income for the year of £12230.66, expenditure of £3877.96 and a balance carried forward of £13105.81. This was approved by the Parish Council.

No Other Business

Meeting Ended 7.15pm

Minutes of Bradenham Parish Council Meeting held on Tuesday 12th May 2016 in the Village Hall at 7.16pm.

Mr C Allhusen, Mr P Jarvis, Ms M Brigstock,, Mr J Reading, Mr D West, Mr S Welton and Mr D Bohn together with the Clerk Mrs D Ruppert and 18 residents.

The minutes of the last meeting were read and signed as a true record.

DECLARATION OF INTEREST

No interest was shown in the agenda. A dispensation was granted to all Parish Councillors in order to discuss the Precept and other financial matters.

CHAIRMAN'S REPORT 2015- I would like to thank all our parish Councillors for their work, done on your behalf, over the past year and specially our Vice Chairman Paul Jarvis and our Clerk Dee Ruppert. I would also like to thank Charles Carter for his work as our District Councillor and Cliff Jordan our County Councillor similarly.

Once again, it has been fairly quite year in the village. Although the houses on Hale Road built by Clayland Homes are all now finished and occupied, we are still awaiting the new footpath, road widening and speed signs, all of which have been promised but yet to be delivered. I share many people's view that the situation and length of time it is taking is totally unacceptable. However, other than continuing to enquire of progress, this is completely out of our hands unless one of the parties applies for planning to amend their scheme in which case we become officially involved once more.

On the subject of wind turbines, this has remained quiet following last year's public enquiry which saw Breckland's decision upheld.

I would particularly like to thank Roger & Mary Wells and their army of litter pickers who keep the streets, roads and Village Green of Bradenham so tidy. It is a sad reflection on modern society that people see nothing wrong with throwing their litter out of their vehicle's windows rather than use the free bins they all have at their houses.

We have also begun a small scale trial project of verge planting project organised by Pam Walker and the Horticultural Club to liven up some of our verges.

Our precept remained the same as last year at £8000. As you can see from the financial statement, our three largest items of expenditure are new benches for the Green £2587, a further donation as our support the Village Hall, £2500, grass cutting on the green and churchyards, £3,451 and insurance of the green and playground at £996. The playground has received a coat of paint, as well as some minor repairs and is now almost back to its original glory! The safety surfacing under the old swings has yet to be done. That concludes my brief report.

BRADENHAM CHARITY REPORT 2015 - The Bradenham Charity, whose full name is The Bradenham Relief in Need Charity, was formed in 1980 from an amalgamation of three older charities; the East Bradenham Town Lands, The Charity of Richard Brotherwick and the Charity known as the Fuel Allotment.

The Charity owns the Meadow, Allotments on Half Mile Drift and manages a small portfolio of investments.

The Higher Level Environmental Scheme, which runs for another 9 years. This scheme pays for the meadows to be retained as a haven for wildlife and during the year we have replaced some gates, removed many internal fences, dug out the ponds. I am also pleased to see that we still have full occupancy on the allotments.

The Charity has decided to repeat the success of last year when we helped support children at school in Shipdham with the cost of their uniform in moving up to High School. Last year we had two applicants. In addition the Charity supports Bradenham Retirement Club with the cost of outings etc. The new Chairman of the Charity is Kathy Norton. Any organisation, or individual, in the village is welcome to put forward suggestions for help with their funding to the Trustees, all of whom I would like to thank for their work on the Charity. That concludes my brief report.

No reports were received from Charles Carter- District Councillor or Cliff Jordan-County Councillor.

Public Session

The foot path promised by Clayland has still not materialised. Breckland agreed that the footpath would be built after the completion of Mr Sorrells properties. Residents stated that highways have stated that they have received no complaints regarding the footpath from the PC. The Chairman said that he has on numerous occasions spoken to Breckland and Highways. The Chairman will email or write to them. Residents should also write to Breckland and Highways. The PC agreed that it would be a good idea to organise a meeting with all parties involved, this will be looked into.

Due to the recent heavy rain, gardens on Church Street are flooding. Over the years ditches have been filled in. Water is coming off the fields. Residents of Church Street asked if the Parish could help in solving the problem. Paul Jarvis agreed to look at the area.

MATTERS ARISING

Audit Changes – The Chairman confirmed that the PC agreed to opt in and a meeting was held on 22nd March 2016 to make this decision.

Clerks Wages – This is now finalised. Serena (Bradenham Hall Farm Secretary) will do the PAYE, a job she has done for other Parishes. The Clerk's wages will be 2 hours per week at £7.20 total £748.80 per annum. A job description will also be put in place. S.Welton felt that we should further discuss the Clerk contract, but the rest of the PC felt this was not necessary.

Benches – Paul has spoken to Wil Smith and these will be installed before the Fete on 30th May 2016.

Clayland Homes – Discussed in the Public Session

Appeal Lord Nelson – No news.

Defibrillator – Over £1000 as already been raised, the PC agreed to match this amount. It will be placed outside the Village Hall.

CORRESPONDENCE

Playarea Gates – Email received from L.Rix regarding a 6 year old recently injured by one of the gates at the playarea. They stated that the spring on the gate was too strong for the child to stop the gate swinging back. This is a very difficult situation. The gates are British Standard and the Insurance company inspect them every year. At present no further action will be taken.

Audit – The Clerk prepared the audit and this was signed by the Chairman with the approval of the Parish Council. The internal audit was very kindly carried out by Serena (Bradenham Hall Farm Secretary).

Magpas Air Ambulance – The PC decided not to donate

Electronic Consultation for Planning Applications – Government intends to speed up the planning system. Therefore all planning applications will be sent to the PC via email. At present we still receive paper copy but once this stops, PC will be charged if they require paper copies.

The Norfolk County Council Local List for Validation of Planning Applications

Consultation Draft, February 2016: Invitation to make Representations – PC did not submit any comments regarding this issue.

ITEMS FOR DISCUSSION

Flooding on Church Street – This was discussed in the Open Session.

PLANNING

APPLICATION:- Single storey kitchen extension to rear by Mr Jon Murphy The Byre, High Green
NO OBJECTION

Proposed erection of two detached cottage style dwellings with garages -Revised Scheme by Mr Ed Sorrell –**NO OBJECTION**

Variation of condition 5 on 3PL/2013/0399/F (to allow implementation of highway work after occupation) by Mr Ed Sorrell -**NO OBJECTION**

APPROVAL:- **NONE**

APPEAL:- Pair of semi-detached dwellings –near 14 Mill Hill by Mr J Manoukian

Erection of 2 dwellings and garages-Land adjacent to The Haven Daffy Green by Mr P Bush

FINANCE:-

Opening Balance **£14577.35**

| Expenditure | | Income | |
|---------------------------|------------------|------------------------|---------|
| Norfolk ALC-Membership | 147.23 | PCC Grass Contribution | 701.84 |
| Zurich Insurance plus | | Interest | 8.89 |
| Playarea Inspection | 1049.04 | Precept | 4000.00 |
| Village Hall –Rent | 26.00 | Precept Grant | 411.37 |
| T T R S – Ditch Clearance | 960.00 | | |
| | ----- | | ----- |
| | 2182.27 | | 5122.10 |
| Balance | £17517.18 | | |

It was confirmed that all cheques written out in the last quarter were agreed by the Parish Council.

OTHER BUSINESS: NONE

Next Meetings: Tuesday 16th August 2016 15th November 2016 21st February 2017

MEETING ENDED: 8.35pm