

## DRAFT MINUTES BRADENHAM PARISH COUNCIL

Minutes of Bradenham Parish Council Meeting held on Thursday 26<sup>th</sup> November 2015 at 7.30pm in the Village Hall. Mr Chris Allhusen, Mr Paul Jarvis, Mr Julian Reading, Ms Martine Brigstock, Mr Steve Welton and Mr David Bonn

Together with the Clerk, Mrs D Ruppert, Cliff Jordan (County Councillor) and seven residents. Apologies were received from Mr Charles Carter.

### **DECLARATION OF INTEREST**

No interest was declared in the agenda.

A dispensation was granted to all Parish Councillors in order to discuss the Precept and other financial matters.

### **Public Session**

It was brought to the attention of the Parish Council that the previous meeting had surreptitiously been recorded by Andy Smith. He confirmed this to be the case and indicated that he was recording this meeting as well. Owing to this fact, he brought to the attention of the Parish Council a number of errors in the previous minutes, where comments had been attributed to the wrong person and e-mails not read out. He asked that future minutes reflected the true nature of the meeting. The Chairman said that he had no intention of recording the meetings, therefore the minutes would reflect the Clerk and Parish Councillors recollection of the meeting and not be a verbatim transcript.

Mrs Smith asked whether the issue of the Clerk's wages been looked into and was the Clerk also the Registered Financial Officer? C.Allhusen confirmed the Clerk was the RFO and we are taking advice about wages.

### **MATTERS ARISING**

**Benches for Green** – They have been delivered. Wil Smith's quote for installation was expensive. P.Jarvis is sourcing alternative quotations. The original benches were concreted in.

**Village Green Ditches** – Both sides of the ditches will be cleared at the same time.

**Planting Around the Village** – This was carried out very successfully. The PC has been asked if this could be extended to other parts of the village. The PC agreed that it would be best to see how this planting performs before looking at other sites.

**Dog Bin** – Mrs Fortes requested a dog bin for High Green. Mr S Hitchman (Environmental Services Officer) refused the request for the following reasons:-

1. Bradenham have not reported dog fouling issues to Breckland or the dog warden recently to indicate there is a dog fouling issue.
2. When Serco arrive at the site there has to be an area that they can stop safely and allow the highway to still be used by other vehicles this would not be the case here as no other vehicles would be able to pass them as the lane is narrow. The site has to be safe for staff to get out of the van and empty the bin while not on the highway again I am not sure where you can place a bin to stop this.
3. The bin has to be on the highway NCC or Breckland land, the lane concerned has not got a NCC designated layby or edge as most of the land is owned by farmers in the area therefore making it difficult to get permission for bins.

**Ecotricity** – J.Reading reported that there was no further news on the appeal.

**The Complaints Procedure and Standard Order were signed and agreed by all Parish Councillors.**

**C.Jordan** – Devolution is still going ahead. Most residents do not understand what this is. This includes Norfolk and Suffolk working together. Two council sharing funds, more control over local economic growth and improving how councils, the police and health bodies work together.

### **CORRESPONDENCE**

**Precept** - It was agreed that the precept should stay at £8000, this was agreed by all Parish Councillors. The projection, balance and rents etc were all agreed by the Parish Council. The Clerk advised the PC that if the balance carried forward at the end of the year is not over £10,000, then the Audit will not charge for their services. If they do away with District Councils, then small villages could lose their voices.

Gritting is also a problem in rural villages. J.Reading asked if C.Jordan could speak to Highways on behalf of the PC to ask if the road between Bradenham and Holme Hale could be gritted.

**Crime Stats-** August – 1 Other and 1 Theft from motor vehicle  
September – 1 Other

**Audit** – The certified Annual return was received for the financial year ending 31<sup>st</sup> March 2015. Due to an error on the audit, which meant it needed to be returned for correction, the Parish was fined £25.00.

## Items for Discussion

**Ford** - This area does need the weeds etc removed. If it continues to rain, the ford could flood. The Clerk has written to Highways asking them to clear at least some, if not all of them. The Environmental Agency has confirmed that this area is not their responsibility. P.Jarvis has driven down to the Ford and stated that it did look as if the reeds were holding up the flow so to clear the ford totally would be very beneficial. S.Welton said he was more than happy to help clear up the area with others. The Chairman - We should wait to see if the Highways Dept do the work and if not then we can rethink. The Clerk would speak to highways again.

**Neighbourhood Development Plan (NDP)** – Under local government act, we can produce are own NDP.

J Reading stated if Bradenham PC were to adopt a NDP, we could be in a position to control future planning development and turn down turbine proposals. C.Jordan advised that other villages have produced a NDP, but it can be costly and time consuming. It was therefore decided not to proceed with a NDP unless the situation with the wind turbines required it.

## PLANNING

**APPLICATION:-** Erection of a single storey rear extension by Mr & Mrs R Woolf  
18 Hale Road Bradenham-**No Objection**

Proposed extensions and alternations by Mr & Mrs N Fortes  
Rose Hill High Green Bradenham -**No Objection**

Erection of a single storey steel building by Mr John Webber  
High Green Farmhouse -**No Objection**

Extensions & internal alterations, new access and solar panels by  
Mr & Mrs Atkins The Pightle Dereham Road -**No Objection**

**APPROVAL:-** Ground Mounted Solar Photovoltaic installation by Mr Edward Raker  
Huntingfield Farm, Mill Street -Bradenham **No Objection –comments**

Proposed extensions and alternations by Mr & Mrs N Fortes  
Rose Hill High Green Bradenham -**No Objection**

Erection of a single storey steel building by Mr John Webber  
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Extensions & internal alterations, new access and solar panels by  
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**REFUSAL:-** New pair of semi-detached dwellings by Mr John Manoukian  
Garden of 14 Mill Hill Bradenham

**FINANCE:-All rents need to be reviewed**

### FINANCIAL STATEMENT PROJECTION FOR YEAR ENDING 31<sup>ST</sup>MARCH 2016

Balance carried forward from last year :£ 14753.11

#### RECEIPTS

Precept	8000.00
VAT Refund	1074.92
Interest	29.59
PCC Grass Contribution	681.84
Bradenham Charity –Donation	1069.71
Precept Grant	822.74
P. Bradley –Tree Donation	174.00
Cricket Club –Rent	350.00

#### PAYMENTS

Village Hall –Rent	30.00
Mazars –Audit	125.00
The Verderers –Tree	174.00
T T RS –Grass Cutting	3361.69
Village Hall –Donation	2500.00
Bank Pottery –Crockery	1069.71
BMS –10xBenches	2587.50
Naturescape –Plants	152.08
Pam Walker-Turf Cutter	61.00
Clerk-Sundries	78.02
Zurich Insurance+Inspection	1550.00
Breckland –	75.00
Uncontested Election	
VAT	1573.79

**12202.80**

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**13337.79**

This will leave us an approximate balance at the end of March 2016 of £13618.12. We are allowed to donate £ 7.20 per resident (579) per year (£4168.80).We have made a donation of £2500 so far this year.

**Finance:-**

Opening Balance **£11200.08**

**Expenditure**

Mazars –Audit	150.00
Natures cape-Plants	182.50
T T S R –Grass Cutting	2021.96
Pam Walker –Turf Cutter	73.20
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	2427.66

**Income**

VAT Refund	1074.92
Precept	4000.00
Precept Grant	411.37
Interest	8.49
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	5494.78

**Balance****£14267.20**

**Precept-** It was agreed that the precept should stay at £8000, this was agreed by all Parish Councillors. The projection and balance were all agreed by the Parish Council

It was confirmed that all cheques written out in the last quarter were agreed by the Parish Council.

C.Allhusen reported that the PC agreed a few years ago to help support the Village Hall by funding certain repairs etc.

**ANY OTHER BUSINESS**

P.Jarvis reported that the Cricket Club no longer have plans to renew the pavilion. All the funds raised so far will now go towards repairing the original club house. .

**NEXT MEETING 18<sup>th</sup> February 2016 at 7.30pm** (this was changed from 11<sup>th</sup> Feb)

**Meeting Ended: 9.10pm**