

As I'm sure you are aware, the District and Parish Elections are scheduled to take place on Thursday May 2nd 2019. Therefore, I thought it would be useful if I provided you with some key dates and information covering the Election period.

The timetable is as follows:-

Publication of Notice of Election – Wednesday 20 March 2019

(Nominations will be accepted from this date but only between the hours of 9:00am to 5:00pm Monday to Friday)

Deadline for receipt of Nominations – Wednesday 3 April – **4pm**, 2019

(Nominations close – Please note that any Nomination Papers received after this time will be rejected)

Publication of Statement of Persons Nominated Thursday 4 April, 2019

(A copy for your particular areas will be sent to you by e-mail on Friday 5 April 2019)

Election Day Thursday 2 May, 2019

The Verification and Count will take place following the District Council Count on Friday 3 May at Dereham Leisure Centre, Station Road, Dereham, NR19 1DF. I would estimate that the Count will commence at approximately mid-day and should be finished by 4pm at the latest, but further information will be provided to the Candidates nearer the date.

Parish Nomination papers are attached to this email and further information on Standing for Election can be found on the Electoral Commission website at

<https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales>. Nomination papers must be delivered **by hand** to the Electoral Services team at Breckland Council. It is an individual's responsibility to ensure that their nomination paper is received by the deadline (4pm on Wednesday 3rd April).

When delivering/submitting nomination papers to the Electoral Services Team, (from Wednesday 20 March) they should be handed to reception staff – if you would like an informal check of nomination papers please ask at the reception and a member of the elections team staff will undertake an informal check. Please do not leave the delivery of nomination papers until the last day for nominations, we are expecting over 700 parish nominations and the earlier you get the forms in to the team the greater the time period is to make any corrections, if necessary, in time for the close of nominations on Wednesday 3 April at 4pm.

It is worth pointing out to your members and any prospective candidates that there has been a significant change to the nomination pack forms for this election, with the Introduction of a Home Address Form, which **MUST** be completed and delivered together with the Nomination paper and the Candidates consent to nomination. This is a new form for these elections and gives candidates the opportunity to keep their home address private if they so wish, i.e. not to be published on any of the Statutory Notices or indeed the Ballot Paper. All **three** forms: 1a Nomination Paper, 1b Home Address form & 1c Candidates consent to nomination **MUST** be returned by the close of nominations otherwise the nomination will be rejected.

If you have any queries please do not hesitate to contact any member of the Elections team, preferably by e-mail to elections@breckland.gov.uk or alternatively by phone to either 01362 656328 or 01362 656232