

**BRADENHAM PARISH COUNCIL**  
**Minutes of Bradenham Parish Annual General Meeting on**  
**Monday 14<sup>th</sup> May 2018 at 7.30pm in the Village Hall.**

**ELECTION OF OFFICERS**

The PC had a secret ballot for Chairman and Vice-Chairman  
 Mr C Allhusen was re-elected as Chairman and Mr J Reading was elected as Vice-Chairman.  
 The Chairman Chris Allhusen signed the declaration of acceptance of office

Julian Reading was re-elected as Village Hall Committee member agreed by the rest of the PC

Mr P Jarvis was re-elected as Trustee to Bradenham Charities, this was agreed by the rest of the PC

**FINANCIAL STATEMENT FOR YEAR ENDING 31ST MARCH 2018**

**RECEIPTS**

Precept	8000.00
Grant	411.00
VAT Refund	1410.87
Interest	13.89
PCC Grass Contribution	855.04
Cricket Club Fee	350.00
Bradenham Charity Donation	10101.73

**PAYMENTS**

NALC Membership	159.09
Village Hall Roof Repair - Donation	2000.00
Mazars – Audit	100.00
T T S R – Grass Cutting + Moles	3488.72
Clerk – Wages	727.00
ngfplay – Gym Equipment	3783.10
R & I Builders – Roof Repair	9240.00
Zurich Insurance + Inspection	1079.03
Glasdon – Dog Bin	273.34
Village Hall Rent	49.00
R & I Builders – Playarea Repair	1619.16
Gopak – 8xTables	861.73
HMRC – PAYE	21.80
VAT	3928.93

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**£21142.53**

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**£27330.90**

**SUMMARY**

	2014	2015	2016	2017	2018
	£	£	£	£	£
Precept	8000.00	8000.00	8000.00	8000.00	8000.00
Interest Credited	1.59	27.00	37.45	23.56	13.89
VAT Refund	151.95	504.84	1074.92	1733.37	1410.87
Other Income	2015.12	2093.08	4765.59	3339.74	11717.77
Expenditure	8719.23	10499.02	13877.96	13604.39	27330.90
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Balance	14627.21	14753.11	13105.81	12598.09	6409.72

The Clerk presented the above statement of the Parish Councils' finance for the year ending 31<sup>st</sup> March 2018, showing income for the year of £21142.53, expenditure of £27330.90 and a balance carried forward of £6409.72. This was approved by the Parish Council.

**No Other Business**

The chairman Chris Allhusen signed the declaration of acceptance of office

**Meeting Ended: 7.15pm**

## **Minutes of Bradenham Parish Council Meeting held on Monday 15<sup>th</sup> May 2018 in the Village Hall.**

Mr C Allhusen, Mr P Jarvis, Mr J Reading, Mr S Welton, Mr D Bohn, Ms M Brigstock and Mr D West together with the Clerk Mrs D Ruppert, and Theresa Hewett-District Councillor with 12 residents.

Also present were Theresa Hewett-District Councillor,  
Jon Berry - Head of Development Management  
Gordon Bambridge - Executive Member for Growth on the Cabinet, planning and Development Control and the Capita contract

### **APOLOGIES – None**

The minutes of the last meeting were signed by the Chairman as a true record.

### **DECLARATION OF INTEREST**

Members are asked to declare any interest in any of the following items on the agenda. Dispensation is granted to all Parish Councillors in order to discuss the Precept and other financial matters.

C.Allhusen declared interest is the future of Bradenham's Footpaths

**CHAIRMAN'S REPORT 2018-** I would like to thank all our parish Councillors for their work, done on your behalf, over the past year and specially our Vice Chairman Julian Reading and our Clerk Dee Ruppert. I would also like to thank Theresa Hewett for his work as our District Councillor and Cliff Jordan as our County Councillor.

Last year was relatively quiet in Bradenham. We are still awaiting the new footpath on Hale Road as well as the road widening and speed signs, all of which have been promised but, yet to be delivered.

The other large project on our boundary is the Vattenfall Substation at Necton, but other than visual from the road between Bradenham and Holme Hale, where we will see two of the largest buildings in Eastern England, it will have little impact on residents here.

As always, I would like to thank Roger & Mary Wells and their army of litter pickers who keep the streets, roads and Village Green of Bradenham so tidy.

Our precept remained the same as last year at £8000. As you can see from the financial statement, our three largest items of expenditure were our donation towards the new Village Hall roof, gym equipment on the green and grass cutting on the green and churchyards.

**BRADENHAM CHARITY REPORT 2018** - The Charity owns the Meadow, Allotments on Half Mile Drift and manages a small portfolio of investments.

The Higher Level Environmental Scheme on the meadows runs for another 6 years. This scheme pays for the meadows to be retained as a haven for wildlife. I am also pleased to see that we still have full occupancy on the allotments.

The Charity has repeated the support we give to parents of Bradenham children at school in Shipdham with the cost of their uniform in moving up to High School. As well as supporting Bradenham Retirement Club with the cost of outings etc. The Chairman of the Charity is Kathy Norton. Any organisation, or individual, in the village is welcome to put forward suggestions for help with their funding to the Trustees, all of whom I would like to thank for their work on the Charity.

Several residents questioned Mr Berry regarding the Clayland application and why he has been allowed to take so long to complete this project.

**Jon Berry - Head of Development Management** - I joined Breckland last year in November. I can appreciate all the concerns Bradenham has regarding the pavement and widening of the highway. I have walked along that section today and can see how dangerous it is for children who walk there to catch the school bus. The highways engineer also believes that a footpath is required. Clayland are aware of what is needed and we at Breckland are trying to get this rectified, but it can take time. I am planning to discuss this at the July planning meeting. Approved applications can be amended repeatedly but major changes would not be allowed.

Highways can install the footpath and then charge Clayland but this would be a last resort. Clayland is not authorised to build the pavement and would have to employ a third party to carry out this work.

The land dedicated outside the Lord Nelson expires in the middle of 2019. Ed Sorrell has not yet dedicated the land outside his two homes. Mr Sorrell is more than happy to pay towards the pavement outside his two homes but is not allowed to at present.

Gordon Bambridge - Executive Member for Growth on the Cabinet, planning and Development Control and the Capita contract – I think John has been very clear regarding the pavement issue. Residents are allowed to attend the meeting and can speak on the day and send a written letter to be read out. Some applications can hang around for years. C.Allhusen will try to attend the meeting in July.

John and Gordan were both thanked for attending the meeting.

**Theresa Hewett – District Councillor** – It has been a privilege to represent Bradenham over the last year at Breckland District Council. My report begins with an overview of my role as your District Councillor. Once elected, despite any party affiliation, councillors will and do represent every member of their wards, on a range of matters large and small. Where a number of opposing opinions and views are held around an issue I seek to listen to all residents who wish to express their view, and work towards resolutions where I can. Sometimes I find myself between a rock and a hard place, and at these times inevitably it is difficult to please everyone. These are the times when I use my best judgement, this could mean expressing the majority view or making my own call on a decision.

The Ward of Saham Toney covers five diverse areas: Saham Toney, Carbrooke, Bradenham, Ovington and Scoulton. Although each village is unique, the residents share many similar priorities, concerns and issues. My key role is to represent and assist my residents. I visit the villages regularly and seek to attend as many of the five parish council meetings as possible, despite occasional clashes. I also attend other meetings that I may be invited to, such as consultation on Neighbourhood Plans, planning, village hall committees, village development and flooding/drainage to offer advice or to take questions back to officers of the Council and coffee mornings when work allows.

Topics I have been involved in over the past year include: planning applications, breaches and appeals, dog fouling, vulnerable residents, housing, homelessness, grants, traffic, health and wellbeing, flooding and drainage, highways issues, and crisis management.

**Only parts of the report were read out and I have attached a pdf with the minutes of the rest**

## **MATTERS ARISING**

**Clayland Homes** – Discussed in the Public Session  
**Village Green Bylaws** - Being updated at present.

**Sam2 Flashing Speed Signs** – C.Allhusen met up with Ben Rayner from Highways and Roy Payne from Westcotec to discuss the Sam2 speed signs. These signs display the drivers speed and below the words “slow down” if needed. This is the only sign that Breckland will subsidise. The round of Breckland’s Parish Partnership funding for this year is now closed and the next round’s applications need to be in by the end of November. We can buy one now and one later in the year under the PP scheme if we want to, or wait to buy both later. I have asked Westcotec to quote for two signs and two new poles, one to be opposite the second house coming in from Holme Hale, and one by St Mary’s church verge. The other two sites we need can be existing sign poles by the green and by the entrance to the football pitch. The sign is powered by a rechargeable battery. This will be discussed further at the August meeting

We need to decide if the PC pays for the signs out of the Precept or waits until November for funding from Breckland’s Parish Partnership. Cost over £6000 without funding

**Highways** – The Clerk requested a flood and narrow sign for Hale Road outside the Lord Nelson. This request has been refused but no reason given. T.Hewett asked the Clerk to email her the reference numbers and this will be looked into.

**Disclosable Pecuniary Interest (DPI Form)** – M Brigstock confirm that all her details on the previously form are still correct. The Clerk will forward this information to Breckland.

**Courses for Clerks** – NALC confirmed that courses are not compulsory and the Clerk is covered by The Parish’s insurance

**Defibrillator Course** – A note will go into next month Mardle to see if any resident is interested in attending a course.

## **CORRESPONDENCE**

**Audit** – The Clerk prepared the audit and this was signed by the Chairman with the approval of the Parish Council. Section one was agreed and signed before section 2 of the Audit form. The internal audit was very kindly carried out by Serena (Bradenham Hall Farm Secretary). The PC thanked Serena.

**Better Broadband** – This is still not available to 01760. Holme Hale cabinet 6 could not be fibre enabled, therefore an alternative solution has been sought. A Fibre to the Premises solution is now confirmed. I expect this to be live in early 2019. This would take fibre connection all the way to the nearest pole to each property.

**AGE UK Norfolk** – Letter requesting a donation. At present the PC are limited on funds.

**Vattenfall Wind Farm** – This is still on going but this will not affect Bradenham. Many complaints have been registered that correct information was not given to residents etc at the correct time. Although Parishioners will see this from the road to Holme Hale, and it will not be pretty.

## **Items for Discussion**

**The future of Bradenham’s Footpaths-** For the last 20 years, the footpaths (called permissive paths) at The Grazing Grounds, around the Village and out to the north and east, have been financed by various Stewardship Schemes, funded by DEFRA and the EU. The funding for access was withdrawn for all new schemes about two years ago, with no warning or consultation. As a result, we will be entering a new Stewardship Scheme later this year, but will not be paid for any public access. The main advantage of the access provided through the old schemes was not only the payment to us for signs, mowing etc., but also protection of property rights, by

making the use of the permissive paths exempt from any future claim for a public right of way.

Now that this has finished, the vast majority of Landowners have closed their footpaths altogether. Bradenham only has about 300 metres of public right of way, which runs from the edge of the football pitch, across the field to the south, and ends in the middle of Pooley's Lane; i.e. it goes nowhere! We are however, providing in the region of 15,000 metres of permissive access, not only to the south of the Village, but also out towards West End, Scarning and Fransham directions, all of which will end later this year. We should only keep what is used by local residents; for example much of the land south of Hale Road, Pooley's Lane & the Grazing Grounds, round the field we call Beechams to the east of St. Andrews Church, and around one large field out towards Scarning, which a lot of people use.

The set up will cost about £1,500, which is for FWAG's (Farming and Wildlife Advisory Group) time in preparing a five year agreement, maps etc., and legal fees. In addition, there would need to be an annual payment to us to help with the cost of mowing, signs etc.

Residents present felt it would be a shame to lose the permissive paths. The Chairman ask the residents the PC to speak to others in the village and could they write to the Clerk if they would be for or against the Parish paying to keep these open.

**Fish and Chip Van** -They are looking for somewhere to park when they visit the village. The PC are happy for them to use the Village Hall car park C.Allhusen will speak to them.

## PLANNING

**APPLICATION:-** Proposed oil heating and boiler positioned in the front garden (model 1250EHLB 1115mm by Mr Trevor Nelson 45 Church Street-**No Objection**

Single Storey Extension to rear by Mr & Mrs A Green 50 Mill Street  
**No Objection**

Erection of Detached Dwelling and garage amended design to plot 2 of approved application 3PL/2016/1338/D by Mr & Mrs P Nally Plot 2 Land Adjacent The Haven Daffy Green - **No Objection**

**APPROVAL:-** Proposed oil heating and boiler positioned in the front garden (model 1250EHLB 1115mm by Mr Trevor Nelson 45 Church Street-**No Objection**

## FINANCE:-

Opening Balance	<b>£5788.04</b>		
<b>Expenditure</b>		<b>Income</b>	
Clerk Wages	181.80	Precept	4000.00
PAYE	5.40	Grant	103.00
Village Hall -Rent	49.00		
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	236.20		4103.00
<b>Balance</b>	<b>£ 9654.84</b>		

It was confirmed that all cheques written out in the last quarter were agreed by the Parish Council.

**OTHER BUSINESS:** Resident asked if the minutes could be put into the Mardle. The Clerk advised that are a limited to pages so this could prove difficult.

**Next Meetings:** Monday 13<sup>th</sup> August 2017 Monday 12<sup>th</sup> November 2017

**MEETING ENDED: 9.30pm**