

## BRADENHAM PARISH COUNCIL

### Minutes of Bradenham Parish Annual General Meeting on Monday 15<sup>th</sup> May 2017 at 7.30pm in the Village Hall.

#### ELECTION OF OFFICERS

The PC had a secret ballot for Chairman and Vice-Chairman

Mr C Allhusen was re-elected as Chairman and Mr J Reading was elected as Vice-Chairman,

Julian Reading was re-elected as Village Hall Committee member agreed by the rest of the PC

Mr P Jarvis was re-elected as Trustee to Bradenham Charities, this was agreed by the rest of the PC

### FINANCIAL STATEMENT FOR YEAR ENDING 31ST MARCH 2017

#### RECEIPTS

Precept	8000.00
Grant	601.00
VAT Refund	1733.37
Interest	23.56
PCC Grass Contribution	701.84
Cricket Club Fee	350.00
Bradenham Charity Donation	1686.90

-----  
**£13096.67**

#### PAYMENTS

Kirkhouse Tabela	606.90
Abbott - Tree Fellings	2700.00
Mazars – Audit	100.00
T T S R – Grass Cutting + Moles	3420.32
Clerk – Wages	627.00
T T R S – Installing Benches	1360.50
Millarwest Chairs	1080.00
Zurich Insurance + Inspection	1042.03
T T R S – Ditch Clearance	200.00
Village Hall Rent	32.00
LCPAS Training	10.00
Heart Beat – Defib + Cabinet	847.75
HMRC – PAYE	121.80
Julian Reading- Notice Board Refur	31.24
Fasthost – Domain Renewal	13.98
VAT	1410.87

-----  
**£13604.39**

#### SUMMARY

	2013	2014	2015	2016	2017
	£	£	£	£	£
Precept	8000.00	8000.00	8000.00	8000.00	8000.00
Interest Credited	1.52	1.59	27.00	37.45	23.56
VAT Refund	108.93	151.95	504.84	1074.92	1733.37
Other Income	1032.00	2015.12	2093.08	4765.59	3339.74
Expenditure	9205.59	8719.23	10499.02	13877.96	13604.39
	-----	-----	-----	-----	-----
Balance	13177.78	14627.21	14753.11	13105.81	12598.09

The Clerk presented the above statement of the Parish Councils' finance for the year ending 31<sup>st</sup> March 2017, showing income for the year of £13096.67, expenditure of £13604.39 and a balance carried forward of £12598.09. This was approved by the Parish Council.

#### No Other Business

All councillors signed and dated the Disclosable Pecuniary Interests & Other Registrable Interests form. These will be sent to Breckland by the Clerk.

## **Minutes of Bradenham Parish Council Meeting held on Monday 15<sup>th</sup> May 2017 in the Village Hall.**

Mr C Allhusen, Mr P Jarvis, Mr J Reading, Mr S Welton and Mr D Bohn together with the Clerk Mrs D Ruppert and 27 residents.

Apologies received from Ms M Brigstock and Mr D West

The minutes of the last meeting were read and signed as a true record.

### **DECLARATION OF INTEREST**

No interest was shown in the agenda. A dispensation was granted to all Parish Councillors in order to discuss the Precept and other financial matters.

**CHAIRMAN'S REPORT 2016-** I would like to thank all our parish Councillors for their work, done on your behalf, over the past year and specially our Vice Chairman Paul Jarvis and our Clerk Dee Ruppert. I would also like to thank Charles Carter for his work as our District Councillor before he resigned and welcome back Theresa Hewett as our new District Councillor and Cliff Jordan was re-elected as our County Councillor and I would like to thank him for the work he does on our behalf.

Once again, it has been a quiet year in the village. We are still awaiting the new footpath on Hale Road as well as the road widening and speed signs, all of which have been promised but, yet to be delivered. I share many people's view that the situation and length of time it is taking is totally unacceptable and welcome the recent petition.

I would particularly like to thank Roger & Mary Wells and their army of litter pickers who keep the streets, roads and Village Green of Bradenham so tidy.

Our precept remained the same as last year at £8000. As you can see from the financial statement, our three largest items of expenditure were the tree felling, new benches and grass cutting on the green and churchyards.

**BRADENHAM CHARITY REPORT 2015** - The Bradenham Charity, whose full name is The Bradenham Relief in Need Charity, was formed in 1980 from an amalgamation of three older charities; the East Bradenham Town Lands, The Charity of Richard Brotherwick and the Charity known as the Fuel Allotment.

The Charity owns the Meadow, Allotments on Half Mile Drift and manages a small portfolio of investments.

The Higher Level Environmental Scheme, runs for another 7 years. This scheme pays for the meadows to be retained as a haven for wildlife and during the year we have replaced some gates, removed many internal fences, dug out the two ponds. I am also pleased to see that we still have full occupancy on the allotments.

The Charity has decided to repeated the support we give to parents of Bradenham children at school in Shipdham with the cost of their uniform in moving up to High School. Last year we had no applicates, but we will be offering it again this year.. In addition the Charity supports Bradenham Retirement Club with the cost of outings etc. The Chairman of the Charity is Kathy Norton. Any organisation, or individual, in the village is welcome to put forward suggestions for help with their funding to the Trustees, all of whom I would like to thank for their work on the Charity..

### **Cliff Jordan- County Councillor**

I would like to thank everybody who voted for me. Hopefully all parties will work well together for the following years. Labour and Lib Dems will hold us to account.

### **Theresa Hewett – District Councillor**

Firstly, I would like to thank everyone who voted for me and am looking forward to working with Bradenham again. I have spoken to residents regarding the footpath on Hale Road and will look into this matter and report back to the clerk.

### **Achievements across the District:**

Opening of Travel Lodge and Cinema in Thetford – improving **economy** and environment in town

Building of 11 houses in Mileham, funded by the Council – start of programme of **house provision** in partnership with Breckland Bridge

Near completion of **Local Plan** – setting the future of housing, open spaces and commercial growth up to 2036

Dualling of A11 and energy supplies to Snetterton, will enable corridor **commercial growth**

New call centre telephone system enables quicker and more efficient service to callers, cutting down waiting times. Residents able to pay for more **on line** 24/7. Garden Waste subscribers gone up to 21,000 since on line payment.

**Income** from commercial investments, enables council tax to be kept low.

**Community projects** such as Our Day Out given £230K national funding to continue programme for next three years for those with Dementia and their carers. Leisure and activity programmes provided for all ages and abilities.

### **Actions:**

Restructuring of back office staff has enabled more efficient and effective delivery of services with minimal redundancies

Continuance of shared management with South Holland, together with some shared services such as licencing enable savings

Continuance of shared services with other agencies, i.e. Norfolk Waste Partnership, enables maximum savings and benefits

Continued exploration of sharing other services to drive down costs and maximise delivery

### **Outcomes:**

Despite increase in Council Tax, BDC remains the lowest District Council Tax in the country.

Actions as above have enabled continued delivery of front line services to the public including better on line facilities.

### **Future:**

Dualling of A47 between North Tuddenham and Easton

Market Town initiatives

Continued decrease of anti-social behaviour

Managing unsightly sites in District

Delivery of Thetford Enterprise Park

One Stop Shops/ Early Help Hubs for residents – co-location of public sector organisations

### **Public Session**

The foot path promised by Clayland has still not materialised. Peter Clements has organised a petition, and several residents have signed but we would like to encourage more. The Chairman advised that we need residents to write individual letters also to Breckland regarding this matter.

Dog fouling is still an issue on the green as well as drivers making tracks. Without having registration numbers of vehicles and names of dog owners, we cannot take this matter to the police.

The Bylaws are being updated at present to highlight these types of issues.

It was commented by residents that a couple of the Parish Councillor do not attend meeting regularly. They are not allowed to miss 6 consecutive months. The Clerk stated that she would investigate this issue.

### **MATTERS ARISING**

**Clayland Homes** – Discussed in the Public Session

**Mill Hill** – Parking on the verge. The Clerk has spoken to a resident that lives near the area and they commented that several residents park there. Due to householders having more than one vehicle, parking is becoming an issue. The area will be monitored.

**Dog Bin** – Steve Hitchman at Breckland advised that they will allow a bin to be positioned at the entrance to the football/bowls club so that the collection lorry can pull up safely. In regards to Southend that is not possible due to safety reasons ie difficult to empty. We will need to order a litter bin and a sticker will be placed on it to say that dog mess can also go in the bin. The PC decided to order a Topsy Jubilee Litter bin from Glasdon.

**Village Green Bylaws** - Being updated at present.

**Car Repair on Church Street** – Letter received from planning enforcement. They have visited 11 Church Street and spoken to the owner. As a result, they established that whilst there is an element of business use, it is not considered a material change of use. No further action will be taken.

**Gritting** – Email received from Paul Sellick of Highways, They will be meeting on 12 May, where he will get a feel for what plans NCC may have for next season. He has made a note in my calendar to arrange to meet the PC after this meeting to look at the route again.

**Lord Nelson Enforcement Notice** – All the work is now completed.

## **CORRESPONDENCE**

**Audit** – The Clerk prepared the audit and this was signed by the Chairman with the approval of the Parish Council. The internal audit was very kindly carried out by Serena (Bradenham Hall Farm Secretary).

## **Items for Discussion**

**Gym Equipment** – This will be discussed at the next meeting

**Village Hall Roof** – It needs re-roofing, the PC agreed to donate £2000.00 towards the work.

## **PLANNING**

**APPLICATION:-** Proposed extension and internal alternation at Bradenham Football Ground Hale Road by Mr Frary Dereham. – **NO OBJECTION**

Variation of condition 5 on 3PL/2013/0399/F (to allow implementation of highway works after occupation) 3PL/2016/0405/VAR 3PL/2016/0405/VAR Conditions(s) 6 by Mr Edward Sorrell 25 Hale Road – **NO OBJECTION**

**APPROVAL:-** Erection of rear extension & removing outbuildings By Mr & Mrs O Deeming 18 Church St - **NO OBJECTION**

Changes to plans approved in 2014 by Mr Jack Brown 14 Mill Hill – **NO OBJECTION**

Proposed extension and internal alternation at Bradenham Football Ground Hale Road by Mr Frary Dereham. – **NO OBJECTION**

## **FINANCE:-**

Opening Balance **£12129.02**

### **Expenditure**

FastHost- Domain Name	16.78
Clerk Wages	156.80
PAYE	30.40

-----  
203.98

### **Income**

Precept	4000.00
Precept Grant	205.50
Interest	3.21
PCC Grass Contribution	701.84

-----  
4910.55

**Balance** **£16835.59**

It was confirmed that all cheques written out in the last quarter were agreed by the Parish Council.

**OTHER BUSINESS: NONE**

**Next Meetings: Monday 14<sup>th</sup> August 2017    13<sup>th</sup> November 2017    12<sup>st</sup> February 2018**

**MEETING ENDED: 8.30pm**